

Application Forms (Must be in ENGLISH)

EXAM ID _____ (if already assigned by API)

API 570, Piping Inspector Certification Program

LAST NAME (SURNAME or FAMILY NAME):

First Name

Middle Name

Home Address (Number and Street)

Date of Birth (Month / Day / Year)

City, State and Zip or Postal Code

Home Telephone Number

Country

Home Email

Employer Data

Employer

Work Telephone Number

Employer's Address (P.O. Box or Number and Street)

Fax Number

City, State and Zip or Postal Code

Business Email

Country

Cell Phone Number

Please indicate at which address you wish to receive API-related materials:

Home

Work

Are you interested in being included in the API Inspector Directory, when you obtain your certification?

Yes

No

Please indicate which address you wish to have included in ICP Directory listing.

Home

Work

TEST REGISTRATION FORM

Applicant's Name _____

API 570, Piping Inspector Certification Program

Examination Locations and Dates

1. June 1, 2011

Please indicate the location where you want to test:

Beijing **Shanghai**

2. **Do you currently have an active API certification?** Yes No

If yes, enter your certification number and expiration date.

Program / Certification Number Expiration Date

Program / Certification Number Expiration Date

3. **Please check the boxes that correctly describe your organization. Please be sure to check one box on each side.**

Industry	Organization type
<input type="checkbox"/> PETROLEUM	<input type="checkbox"/> OWNER-USER
<input type="checkbox"/> CHEMICAL	<input type="checkbox"/> INDIVIDUAL CONTRACTOR
<input type="checkbox"/> PAPER/PULP	<input type="checkbox"/> INSPECTION COMPANY
<input type="checkbox"/> SERVING ALL INDUSTRIES	<input type="checkbox"/> CONSULTING/CONSTRUCTION
<input type="checkbox"/> OTHER	<input type="checkbox"/> OTHER

4. **Please check the boxes that correctly describe your employment status. Please be sure to check one box only.**

- Full-time employee of an owner/user
- Full-time employee of an inspection agency/other company
- Independent contractor

Education and Training

API 570, Piping Inspector Certification Program

High School

_____	_____	_____
Name	Location	Year Graduated

_____	_____	_____
Name	Location	Year Graduated

Trade School

_____	_____	_____	_____
Name	How many years of study	Field of Study	Year Graduated

_____	_____	_____	_____
Name	How many years of study	Field of Study	Year Graduated

_____	_____	_____	_____
Name	How many years of study	Field of Study	Year Graduated

College

_____	_____	_____	_____	_____
Name	Dates Attended	Major	Degree Type	Year Graduated

_____	_____	_____	_____	_____
Name	Dates Attended	Major	Degree Type	Year Graduated

_____	_____	_____	_____	_____
Name	Dates Attended	Major	Degree Type	Year Graduated

Inspection Employment History

API 570, Piping Inspector Certification Program
(Last three employers or at least last 5 years)

1. Name and Address of Employer (Current)	Date of Employment
_____ Employer	From: _____
_____ Mailing Address (Number and Street)	To: _____
_____ City, State and Zip Code	_____ Employer's Telephone
Job Title/Brief Description	

2. Name and Address of Employer	Date of Employment
_____ Employer	From: _____
_____ Mailing Address (Number and Street)	To: _____
_____ City, State and Zip Code	_____ Employer's Telephone
Job Title/Brief Description	

3. Name and Address of Employer	Date of Employment
_____ Employer	From: _____
_____ Mailing Address (Number and Street)	To: _____
_____ City, State and Zip Code	_____ Employer's Telephone
Job Title/Brief Description	

Employment Reference Form

API 570, Piping Inspector Certification Program

Note: This form applies to API-570 ONLY and must verify the required length of experience based on your level of education. This experience must be current to within the last 10 years. Please provide one form for each employer if necessary to meet the requirements.

Applicant's Full Name: _____

Company: _____

Name of Supervisor Title

Address Supervisor's e-mail

Affirms that _____ Worked for _____
Name of Applicant Company

from _____ to _____
Beginning Date Ending Date

THE BOX BELOW MUST BE COMPLETED

SUPERVISORS: Please fill in the blanks below. Your signature on this page validates the that during the period indicated above and while working for you the applicant has acquired the following experience (please circle the applicable activities):

Activity	How much time was spent in inspection?
Design	Yrs ____ Mos ____ Total length of experience acquired: Yrs ____ Mos ____
Repair	
Construction	
Operation	
Inspection of In-service Piping Systems	

SUPERVISOR'S FULL NAME (PLEASE PRINT) _____

Supervisor's Signature Date

APPLICANTS: You must also provide a letter from your employer confirming your experience and employment history. Signature and company seal are required.

API 570 Certification Fees

Applicant's Name _____

PAYMENT INSTRUCTIONS

- All payments must be made in United States currency.
- **CHECKS MUST BE DRAWN FROM A U.S. BANK.** You are responsible for all taxes, banking or other service fees, *including all applicable withholding taxes.*
- If you are paying by electronic transfer, please note: (1) you are responsible for all electronic transfer, A.C.H. and banking fees; (2) for electronic payments not drawn on a U.S. bank a fifty-dollar (\$50) handling fee must be added at the time payment is made.
- Please include a copy of the transaction documentation when possible.

PAYING BY CREDIT CARD CAN EXPEDITE THE PROCESSING OF YOUR APPLICATION AND PAYMENT TO ENSURE YOUR PLACE IN THE EXAMINATION.

Credit Card Type: Visa American Express MasterCard

Card Number: _____ Expiration Date: _____

Name as it appears on card _____

Signature _____

Purchase Order _____

P.O. Number

Check _____

Wire Transfer to:

TD Bank

1030 15th St NW

Washington, DC 20005 USA

ABA Routing # 054001725

Credit to: American Petroleum Institute

Account # 4251303172

SWIFT: NRTHUS33

Reference: Applicant's Name and SS-2100-D9200-7110

Initial Certification Fee	800
Reschedule / Retest Fee (\$150.00)	
Penalties / Other	
Bank Fee (if wired)	
TOTAL SUBMITTED	

For wire transfers please make sure to include pertinent bank fees.

Please include a copy of the wire transaction documentation or forward copy as soon as transaction is completed.

Inspector Certification Agreement

(MUST BE SIGNED AND RETURNED TO API. PLEASE REVIEW THE CHINESE TRANSLATION OF BOTH AGREEMENTS IN THE INSTRUCTIONS PACKAGE)

This Agreement is between the American Petroleum Institute (hereinafter "API"), a corporation of the District of Columbia, having an office at 1220 L Street, N.W., Washington, D.C. 20005, and the Applicant (the "Inspector"), residing at the address noted below.

Whereas, API's Individual Certification Programs ("ICP") certify inspectors and other technical personnel that meet the guidelines and requirements specified in the program.

Whereas, Inspector desires to obtain certification under the API ICP program.

Now therefore, in consideration of the mutual covenants hereinafter stated, the parties agree as follows:

1. Inspector agrees to comply with all of the program policies and requirements. Inspector agrees and understands that API shall be the sole judge or whether the Inspector has the appropriate qualifications to become certified, remain certified, or to be recertified.
2. The Inspector agrees not to make any misrepresentations concerning the Inspector's certification status or the program. The Inspector agrees not to perform any acts, which directly or indirectly assist a third-party in making any misrepresentation relating to the ICP program.
3. The Inspector understands and agrees that the ICP Program is designed to assist users in identifying inspectors who have satisfied the minimum qualifications specified in the applicable industry standards and that API does not warrant or guarantee the competency of any inspector certified under this program. The inspector agrees not to mislead customers or the public about the scope and purpose of this program.
4. The Inspector authorizes API to release information to regulatory agencies, current or potential employers, or other interested parties concerning the inspector's certification status. API agrees to take reasonable measures to ensure that any information that is released is accurate. However, API does not warrant or guarantee the accuracy of any information that is released and specifically disclaims any liability relating to the release of this data.
5. The Inspector understands and agrees that the Inspector's certification will not be renewed unless the inspector satisfies all of the program requirements for renewal and submits the appropriate recertification application and renewal fee to API within the time frame specified by API.
6. Inspector understands and agrees that API may modify the requirements for an inspector to obtain, maintain, or renew the certification at any time. If API's requirements are modified, API shall determine the date by which the new requirements become effective. Inspector agrees to comply with the modified requirements within the deadline specified by API. API agrees to attempt (but assumes no duty) to notify Inspector of significant changes to the program by either giving notice: (1) at the Inspector's last known address, or (2) the Inspector's last known e-mail address, or (3) by posting the changes on the API website. It is the responsibility of the Inspector to notify API of address changes. The failure of API to notify Inspector of a renewal date or modification of the program does not relieve the Inspector of the responsibility to file a timely renewal application or to comply with new certification requirements. It is the responsibility of the Inspector to obtain this information by contacting API or by checking the API website for updates.
7. If any action or proceeding is brought by API to enforce, protect or establish any right or remedy with respect to this Agreement or with respect to the subject matter of this Agreement, API shall be entitled to recover reasonable attorney's fees and costs provided that it is the prevailing party. Inspector agrees to indemnify API for any losses or damages resulting from the breach of the terms of this Agreement by the Inspector.
8. The Inspector agrees and understands that API may terminate an inspector's certification if API determines that the inspector has: (1) made material errors, omissions, or misrepresentations on the application or in documents submitted to API, or (2) violated any terms or conditions of this Agreement or any ICP policies

or requirements. API also may terminate the program at any time and for any reason deemed appropriate by API. Upon termination, with or without cause, of any rights or authority conferred by this Agreement, or upon expiration/termination of the Inspector's certification, Inspector agrees to return all certification documents to API within 30 days.

9. The Inspector shall not use any trademark of API or name of API including any abbreviation thereof, in any publicity, advertising, or for other promotional purposes without the prior written approval of API.
10. The Inspector agrees to comply strictly with all U.S. export laws relating to this program. The Inspector warrants that he is not located in, or under the control of, or a national or resident of any embargoed countries.
11. This agreement shall not and is not intended to benefit or to grant any right or remedy to any person or entity that is not a party to this Agreement.
12. This instrument contains the entire and only agreement between the parties. No oral statements or representations not herein contained shall have any force and effect.
13. Paragraphs 2, 3, 4, 5, 6, 7, and 8 survive termination of this agreement.
14. It is expressly understood between the parties hereto that no association, agency, apparent agency, employer/employee relationship, partnership, or joint venture of any kind has been created. Inspector agrees not to refer to himself as API's agent nor refer to the relationship between the parties as a joint venture or partnership or any in manner inconsistent with this Agreement. Inspector shall have no authority to act or contract on behalf of API.
15. No waiver API of any default, misrepresentation, or breach of warranty or covenant hereunder, regardless of whether intentional, shall be deemed to extend to any prior or subsequent default, misrepresentation, or breach of warranty or covenant hereunder or affect in any way any rights arising by virtue of any prior or subsequent such occurrence.
16. API makes no express or implied warranties regarding the ICP program or potential benefits of the certification to the Inspector.
17. The Inspector agrees to pay all sales, use, property, excise, and other taxes now or hereafter imposed by any government body or authority based on in any way measured by this Agreement, or any portion or it, or any services related thereto.
18. Inspector understands and agrees that Inspector is not granted any rights under the program or this Agreement until API has determined that the Inspector has satisfied all of the program requirements and has issued a Certificate to the Inspector. The Inspector's certification shall be effective on the date that is noted on the Certificate and shall be effective for a period of three years unless terminated pursuant to the terms of this Agreement.
19. This Agreement shall be governed by and construed in accordance with the laws of the District of Columbia, USA, without regard to the rules regarding conflicts of law. The parties agree that any action, suit, or proceeding based upon any matter, claim, or controversy arising hereunder or relating hereto shall be brought exclusively in the federal or state courts located in District of Columbia, USA. The parties consent to the jurisdiction and venue of such courts, and waive any objections to the jurisdiction and venue thereof.

I, the undersigned, certify that I have read and fully comprehend this form in its entirety and agree to comply with the conditions specified above.

Applicant's name (please print) _____

Signature of Applicant

Date

API Reviewer's Initials: _____

Inspector Application Agreement (for Initial and Renewal Certification)

(Effective Upon Receipt of Application)

The applicant agrees to the following conditions:

1. API agrees to evaluate the applicant's qualifications to determine if the Inspector satisfies the requirements of the ICP program. Applicant understands and agrees that: (1) API will not issue an ICP certificate to the Applicant unless API determines that an Applicant meets all of the requirements and Applicant has submitted the applicable fees and documentation within the specified time frame, and (2) API shall be the sole judge of whether the Applicant has the appropriate qualifications to become certified, remain certified, or be recertified.
2. The Applicant agrees to pay the applicable fees, comply with all of the program requirements and submit any supplemental information or documents deemed necessary by API to verify an applicant's qualifications. Applicant understands and agrees that API does not represent or warrant that the submission of the fees and materials by the Applicant will result in the Applicant being certified under the program.
3. Each new application remains valid for a period of 12 months from the date of receipt by API. API grants each applicant three consecutive attempts during the 12-month period to sit and pass the test, starting with the first exam administration the applicant registers for. Applicants must pass the exam within these three consecutive exam administrations. If an applicant fails to appear for the test, cancels his/her appearance and reschedules, or takes the exam and fails it, **it will count as an official attempt**.
4. If the applicant does not obtain a certification within this period of time and still wishes to obtain the certification, they must start the application process again, including re-submission of a full fee and a complete new application.
5. All requests for refunds must be submitted in writing by mail, e-mail or by fax to API no later than 6 months from the date payment was received by API. Requests for refunds received after this period cannot be fulfilled.
6. An applicant is entitled to a full refund of the application fee, minus a processing fee, only if API receives the refund request prior to the exam application deadline.
7. An applicant is entitled to a 50% refund of the application fee if the refund request is received by API within 6 months from the date payment was received by API and the candidate cancelled in advance of the examination date.
8. No refunds will be made if an applicant has taken the test or did not show up without prior notice.
9. For normal processing API must receive recertification applications prior to the current certification's expiration date. Recertification applications must be mailed, as API requires the original of the notarized page.
10. API may extend the certification term for 3 (three) months after the expiration date. Inspectors will remain authorized during that period of time. Recertification applications received by API within this extension term will be processed, but a \$150 late fee will be required.
11. Inspectors who do not apply for recertification within three months after the current certification expiration date will be decertified.
12. Circumstances such as heavy work schedule or work in other countries do not relieve the applicant of the responsibility to file a timely renewal application.
13. Applicant understands and agrees that API may modify the requirements for an applicant to obtain, maintain, or renew the certification at any time. If API's requirements are modified, API shall determine the date by which the new requirements become effective. Applicant agrees to comply with the modified requirements within the deadline specified by API. API agrees to attempt (but assumes no duty) to notify Applicant of

significant changes to the program by either giving notice: (1) at the Applicant's last known address, or (2) the Applicant's last known e-mail address, or (3) by posting the changes on the API website. It is the responsibility of the Applicant to notify API of address changes. The failure of API to notify Applicant of a renewal date or modification of the program does not relieve the Applicant of the responsibility to file a timely renewal application or to comply with new certification requirements. It is the responsibility of the Applicant to obtain this information by contacting API or by checking the API website.

- 14. The Applicant agrees to comply strictly with all U.S. export laws relating to this program. The Applicant warrants that he is not located in, or under the control of, or a national or resident of any embargoed countries.
- 15. The Applicant agrees to pay all sales, use, property, excise, and other taxes now or hereafter imposed by any government body or authority based on in any way measured by this Agreement, or any portion or it, or any services related thereto.
- 16. Applicant warrants and represents to all information that is being submitted pursuant to this is complete and accurate. Applicant understands that API is relying upon the accuracy of this information in evaluating the Inspector's qualifications. Applicant agrees to indemnify API for any claims, losses, or damages resulting from the Applicant submitting inaccurate or misleading information.

I, the undersigned, certify that I have read and fully comprehend this form in its entirety and agree to abide by the policies and regulations specified above.

Signature of Applicant

Date

API Reviewer's Initials _____